

# TOWN OF THORNTON

## Zoning Board of Adjustment

Approved on: 27 May 21  
ZBA Initials: JMM  
Rec'd by Town Clerk on: 5/28/21  
Town Clerk Initials: djm

### ZONING BOARD OF ADJUSTMENT MEETING MINUTES

#### March 25, 2021

**WELCOME:**

Chairman Joe Monti welcomed the members.

**CALL TO ORDER BY CHAIR:**

Mr. Monti called the meeting to order at 6:05 p.m. with the Pledge of Allegiance.

**ROLL CALL BY CHAIRMAN:**

Mr. Monti completed the roll call.

**The following members were present:**

Chairman Joe Monti, Vice-Chairman Ken Miller, Jerry Sobolewski

**The following members were present via teleconference:** Joan Marshall, Alan Rawson

**The following members were absent:** None

**Present via teleconference:** None

**Also Present:** Kerrin Randall; Board Assistant

**REVIEW/APPROVAL OF MINUTES:**

Upon distribution and review of the meeting minutes of January 11, 2021, the members took the following action:

**MOTION:** "To accept and approve the Minutes of the Thursday, January 11, 2021 meeting."

**Motion:** K. Miller

**Second:** S. Sobolewski

**Discussion:** None

**Roll Call Vote:** 5-YES, 0-NO, 0-ABSTAIN

**Motion passes.**

**UNFINISHED BUSINESS:** None

**PUBLIC HEARING:** None

**NEW BUSINESS:**

**1. Chair and Vice Chair Elections**

**MOTION:** "To elect Joseph Monti as Chair of the Thornton Zoning Board of Adjustments."

**Motion:** K. Miller

**Second:** A. Rawson

**Discussion:** None

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**Roll Call Vote: 4 YES - 0 NO - 1 ABSTAIN**  
**Motion passes.**

**MOTION: "To elect as Kenneth Miller as Vice-Chair of the Thornton Zoning Board of Adjustments."**

**Motion: S. Sobolewski**

**Second: J. Marshall**

**Discussion: None**

**Roll Call Vote: 4 YES - 0 NO - 1 ABSTAIN**

**Motion passes.**

### 2. Review Rules of Procedures

Mr. Monti stated the Rules of Procedures were reworked in 2019 after much work and deliberation by the Board. Mr. Monti asked if there were any changes to be made to the Rules of Procedures.

**MOTION: "To keep the Rules and Procedures as adopted in 2019 with no changes at this time."**

**Motion: K Miller**

**Second: J. Marshall**

**Discussion:**

Mr. Monti stated the Rules of Procedures have been diligently followed since their adoption in 2019, especially this past year. The Board agreed that the Rules of Procedures have work well.

Ms. Randall asked if there was still need of a 'Clerk' under the 'Officers' section, as the ZBA Assistant currently completes the tasks listed under the Clerk. She stated when the Rules of Procedures was adopted, there was not a ZBA Assistant.

**Roll Call Vote: 5 YES - 0 NO - 0 ABSTAIN**

**Motion passes.**

**MOTION: "To elect Kerrin Randall as Clerk of the Thornton Zoning Board of Adjustments."**

**Motion: K Miller**

**Second: J. Marshall**

**Discussion: None**

**Roll Call Vote: 5 YES - 0 NO - 0 ABSTAIN**

**Motion passes.**

### COMMUNICATIONS AND MISCELLANEOUS:

Mr. Monti stated there is a NH Office of Strategic Initiatives virtual training on May 15, 2021 for Planning and Zoning Boards and encouraged Board members to participate. Ms. Randall will forward an email link to the Board to sign up.

**OTHER BUSINESS: None**

### ADJOURNMENT:

**MOTION: "To adjourn at 6:23 p.m."**

**Motion: K. Miller**

**Second: J. Marshall**

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Roll Call Vote: 5- YES, 0- NO, 0- ABSTAIN  
Discussion: None  
Motion Passes.

Respectfully submitted,

Kerrin Randall  
Zoning Board Assistant