

Part-time Library Assistant

Seeking dedicated, enthusiastic individual to work in this combination public/school library. Library experience preferred.

Hours per week: Up to 25 hours

Duties: Performs a variety of library circulation and clerical procedures using Follet

Circulation Operating System. Assists patrons with copies, faxes, and

printing. Assists with book clubs and library classes for grades K-8. Willing to

learn 3D printing/programming to assist patrons.

Excellent computer skills required. Position requires a criminal background check. Full job description available at http://www.thorntonpubliclibrary.org/.

Send resume, references, and contact information

to: tplasstapps@gmail.com.