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**TOWN OF THORNTON
PLANNING BOARD**

**Planning Board Non-Public Session Minutes
Thursday, May 18, 2023**

Approved on: 6/15/23
PB Initials: NM
Rec'd by Town Clerk on: 6/20/23
Town Clerk Initials: ACP

ROLL CALL:

Members Present: Nancy Decoteau, Chairman; Steven Babin, Ex-Officio; Frank Freeman;
David Rivers; David Levin; Donna O'Donnell; Kerrin Randall, Board Assistant; Jack Gaites,
Alternate

Non-Public pursuant to RSA 91-A: 3, II (a)

MOTION: "To enter into non-public session pursuant to RSA 91-A: 3, II: (I) at 8:06 p.m."

Motion: N. Decoteau

Seconded: F. Freeman

Discussion: The Board agreed to allow Mr. Gaites and Ms. Randall to remain for the non-public session.

Roll Call Vote: N. Decoteau – yes, D. O'Donnell – yes, S. Babin – yes, F. Freeman – yes, D. Rivers – Yes, D. Levin – yes, C. Schofield – yes

Motion Passes: 7 – Yes, 0 – No, 0 – Abstained

Ms. Decoteau stated the minutes from the February 16, 2023 minutes were sealed because the conversation had during that session would have damaged someone's reputation; as that person is no longer employed by the Town, there is no need to have the minutes sealed.

Mr. Babin clarified that the way in which non-public minutes were kept in the past was determined to not be in compliance with the requirements of RSA 91a. He stated that there are specific requirements for sealing minutes, and the topic of discussion for the February 16, 2023 non-public session did not meet those requirements.

The Board decided that any motions shall be made in the public meeting.

MOTION: "To exit non-public session pursuant to RSA 91-A: 3, II: (I) at 8:15 p.m."

Motion: N. Decoteau

Seconded: F. Freeman

Discussion: None

Roll Call Vote: N. Decoteau – yes, D. O'Donnell – yes, S. Babin – yes, F. Freeman – yes, D. Rivers – Yes, D. Levin – yes, C. Schofield – yes

Motion Passes: 7 – Yes, 0 – No, 0 – Abstained

Non-Public pursuant to RSA 91-A: 3, II (c)

MOTION: "To enter into non-public session pursuant to RSA 91-A: 3, II: (c) at 8:17 p.m."

Motion: N. Decoteau

Seconded: D. Levin

Discussion: The Board agreed to allow Mr. Gaites and Ms. Randall to remain for the non-public session.

Roll Call Vote: N. Decoteau – yes, D. O'Donnell – yes, S. Babin – yes, F. Freeman – yes, D. Rivers – Yes, D. Levin – yes, C. Schofield – yes

Motion Passes: 7 – Yes, 0 – No, 0 – Abstained

Ms. Decoteau stated that the compensation amount in the contract for the Planning Director has not been updated since it was last signed in 2020; the budget line was increased for 2023 but nothing was changed in the contract. She asked the Board for their thoughts on which rate will be used to pay the Planning Director's final invoice.

55 Discussion on the rate occurred and Mr. Babin stated that this conversation should not be occurring
56 under RSA 91-A: 3, II: (c), as it is about a specific topic and not the reputation of an employee.
57

58 **MOTION: "To exit non-public session pursuant to RSA 91-A: 3, II: (c) at 8:21 p.m."**

59 **Motion:** N. Decoteau

60 **Seconded:** D. O'Donnell

61 **Discussion:** None

62 **Roll Call Vote:** N. Decoteau – yes, D. O'Donnell – yes, S. Babin – yes, F. Freeman – yes, D.
63 Rivers – Yes, D. Levin – yes, C. Schofield – yes

64 **Motion Passes: 7 – Yes, 0 – No, 0 – Abstained**

65

66 Respectfully Submitted,

67 Kerrin Randall, Board Assistant