

## EVENTS COMMITTEE Minutes

Oct 11, 2023 - 5pm at the Town of Thornton library

The public is allowed to attend, and is encouraged to come and participate

### In attendance

Vivica Duffield, Heather Baldwin, Katie Gryczkowski, Myrtle Lewis, Leslie Rosewarne

### Minutes

- Approved Sept Meeting Minutes

### AGENDA

- Budget to town by 18th. Requesting the same amount as this year.
- Purchase tent. Buying tent from Amazon, sent to library.
- Purchase 6 ft standard table. Costco. Shipped to library.
- Purchase lemonade sign. JD Design and Print. Will ask them to design. "Fresh Squeezed Lemonade".
- Trunk or Treat
  - Signs(3) should be reusable from the Townhouse. Will put out at Transfer station, Cross road, Town hall, Benton had a separate sign.
  - Is there a post pounder to put the signs in? If we don't have one then buy one?
  - Scarecrows - make new ones if we get a plastic pumpkin and black cape.
  - Hot chocolate - Suggest to pre make and keep in the 2 urns that plug in (may have a third from Heather). Ask the PD to reach out to DD and Mad River Coffee for donations.
  - Apple Crisp- reach out to Sunset Grill and Covered Bridge.
  - Townhouse supplies; Sunday at 10am to the Town house to inventory.
  - Porta potty status- Benton is ordering. Estimate \$300 for two?
  - DJ volunteer- good idea to have help with the announcements of contests and have music.
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  - Review letter that goes to volunteers (2022: - come at 4pm with extension cords. [https://docs.google.com/document/d/1tH3J8wTv2JejwfniwDm4z3JIE2OR3kji/edit?usp=drive\\_link&oid=105488330905859553334&rtpof=true&sd=true](https://docs.google.com/document/d/1tH3J8wTv2JejwfniwDm4z3JIE2OR3kji/edit?usp=drive_link&oid=105488330905859553334&rtpof=true&sd=true))
- New members. Need to reach back out.
- After Halloween advertise Light Up Thornton.

### Calendar Review

- Trunk or Treat Oct 31
- Nov 8th Meeting.
- Trunk or Treat meeting Oct 18th 7pm.