

## EVENTS COMMITTEE MINUTES

Oct 18, 2022—5:00PM

Town Hall Meeting Room

The public is allowed to attend, and is encouraged to come and participate

### In attendance

Committee: Judy Rolfe, Vivica Duffield, Leslie Rosewarne, Katie Gryczkowski, Katie Doble

Visitors/Volunteers: Heather Baldwin

### Minutes

- Approved minutes from 9/13/22 and 10/7/22. Judy made a motion. Vivica seconded.
- Discussion about holding a sugar on snow event combined with sledding at Thornton Gore.
- Trunk or Treat
  - 4:30-7pm
  - Judy and Dan briefing the BOS about the event at meeting on 10/19
  - PD will be in charge of haunted trail, parking, fliers
  - Service Credit Union donation going to fund the haunted trail
  - Events Committee is hosting witches tent, putting out signs, organizing contests, and organizing the trunks
  - Need to determine the best way to do the contests [5 judges, who vote on top 3?]
  - Good sign up for trunks so far
  - Heather lead volunteers in Tent, Leslie lead Events Trunk display and prizes for winners, Vivica to help in Tent and Library Trunk
- Budget Discussion
  - Remain Flat for 2023, it should be plenty for our current plans, until the committee grows the events cannot multiply
  - Judy to send a spreadsheet outlining expected cost for everyone to review and edit as they see fit-Judy will be stepping off as Chair in January-remaining on the committee but cannot lead effectively with all the requirements necessary.

Deferred to next meeting:

- Other purchases
- Review guidance from BOS meeting on finances and reimbursement policy
- Recruiting- The future of the committee- Setting up in case no new members step in
- 2023 Budget discussion with Selectmen scheduled for Nov.16, 2022- 5:45pm
- Reminder to review event guide document
- Light Up Thornton planning

**Calendar Review**

Trunk or Treat Oct 31, 2022

Events Committee Meeting Nov 15, 2022

**Adjourn Meeting**