

Events Committee Minutes

September 13, 2022

Town Hall Meeting Room

The public is allowed to attend, and is encouraged to come and participate

In attendance

Committee: Judy Rolfe, Leslie Rosewarne, Vivica Duffield

Visitors/Volunteers:

Meeting called to order: 5:05pm

Agenda and Minutes

Approved minutes from 8/16/22 - motion by Judy, all in favor.

Finances

- Judy will have spreadsheet prepared to Selectmen's meeting on 9/21/2022.
- We reviewed Treasurer's rules: All \$ must be turned into the treasurer. All expense requests must be given to the town 3 weeks in advance or get reimbursed after the fact. If vendors need to be paid at the event (i.e. performers at concerts) we will present invoices to the town 3 weeks in advance. Otherwise their invoice will go to the town and the town will pay them. Judy will make sure that all the performers know this next year so that they can get their invoices in early.
- We are still waiting for an invoice from the Benton's for the porta potty. Vivica made a motion that we pay the Sugar Shack \$ 500.00 for the use of their stage. Leslie seconded, all agreed

Trunk or Treat

- We will be helping the PD. We will post the need for help, donations of candy, and people to decorate trunks on Facebook, w/flyers and sign up genius.
- Vivica will post a flyer at the Library. We should put one at the dump, town office.....
- Christian Mower wants to do a haunted trail and will be looking for help.
- Brad Benton may have a list of people who have helped with the haunted hayride and may be able to help Christian.
- Can we ask the local Boy Scouts or Huskys to help?

- PD will solicit businesses for donations of candy.
- Judy stated that last year people mentioned that it was difficult to see the Halloween activities from the road. Perhaps we need to decorate closer to the road. It would be great if we could get blow up decorations that light up to attract attention. This year, we need to end before it gets dark. It was VERY difficult last year trying to clean up in the dark.

Next Meeting

- Reminder to review event guide document and will discuss at the next meeting.
- Update on any new members and member recruiting

Calendar Review

BOS Meeting September 21, 2022

Events Committee Meeting Oct 18, 2022

Adjourn Meeting 6:10pm