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TOWN OF THORNTON
CIP COMMITTEE

Approved on: 10/27/2020
CIC Initials: WJD
Dt Rec'd-Town Clk: 3/1/2021
Town Clerk Initials: dpm

Thornton Capital Improvement Committee Meeting Minutes

Tuesday, September 29, 2020

CALL TO ORDER:

Bill DeLeo called the meeting to order at 6PM.

ROLL CALL:

The following members were present:

Bill DeLeo Cindy Schofield Joe Monti Al Lewis (joined meeting at 6:04pm)

APPROVAL OF MINUTES:

MOTION: "To approve the minutes of August 25, 2020 as amended."

Motion: Joe

Second: Cindy

Discussion: None

Motion Passes: 3-YES 0-NO (Al Lewis was not present for the vote.)

NEW BUSINESS:

- Bill discussed the September 9th meeting with the Board of Selectmen (BOS).
 - At that meeting, BOS approved the proposed changes to the CIP bylaws.
 - BOS approved both CIP requests from the Police Department. Chief Miller indicated the unmarked police cruiser he was proposing to purchase would be able to navigate areas like Millbrook Valley, where unpaved roadways can be more difficult to drive on in the winter and spring.
 - The Fire Chief told BOS his plan to purchase Engine #2 this year with a less expensive demo model to save money did not work out as planned. The demo model was not such a good deal as originally thought, and did not have all the equipment needed. Chief Defosses suggested replacing Engine #2 with a pump truck instead, and locating it to the other firehouse in Campton. BOS expressed concerns that the pump truck was inadequate, and would not be used. Unless the CIP Committee is informed otherwise, Engine #2 will remain in the plan proposed for replacement in 2021.
 - Bill was asked to schedule a meeting with Campton's Capital Improvement Planning Committee to discuss discrepancies between the plans of Campton and Thornton involving Fire Department equipment.
- Bill proposed the CIP Committee vote on the CIP requests approved by BOS.

MOTION: "To approve the purchase of an unmarked police cruiser for the Police Department in 2021 at a cost of \$35,000."

Motion: Joe

Second: Al

Discussion: None

Motion Passes: 4-0

MOTION: "To delay the purchase of Police Cruiser #3 currently scheduled for 2021 to 2022 "

Motion: Cindy

Second: Al

Discussion: None

Motion passes: 4-0

- Bill met with the Campton CIP Committee on 9/16 to discuss discrepancies between the plans of Campton and Thornton involving Fire Department equipment.
 - Campton adjusted the cost of the ambulance in their plan to reflect a \$275,000 total purchase price so that the portions paid by each town were consistent with the current Intergovernmental Agreement.
 - Bill suggested the committee remove Command Vehicle #2 to be purchased in 2022 from our plan given that Campton will use a decommissioned police cruiser to transport firefighters to training.

MOTION: "To remove the proposed purchase of Command Vehicle #2 scheduled for 2022 from the capital improvement plan"

Motion: Joe

Second: Al

Discussion: Cindy suggested Chief Defosses be asked to submit a CIP form authorizing removal of the Command Vehicle from the plan, and to determine if any modifications would be needed to convert the police car to a Fire Department vehicle. Joe stated this was not the responsibility of the CIP Committee and asked that we move forward with the motion.

Motion passes: 4-0

- A joint meeting with the Thornton, Campton and Ellsworth Select Boards and CIP Committees will not be scheduled, as Campton does not feel it is necessary after meeting with Bill on 9/16.
- The first draft of Thornton's capital improvement plan will be presented to BOS at a Select Board meeting in October.
- In October, Bill will e-mail department heads to remind them that any additions and/or changes to the CIP are due by November 1.
- In October, Bill will e-mail the Administrative Assistant for the Town to request notice be given for the public hearing on 11/24 for Thornton's CIP.
- The next meeting is on 10/27 at 6pm.

ADJOURNMENT:

The following motion was made at 6:23PM:

MOTION: "To adjourn"

Motion: Cindy

Second: Al

Discussion: None

Motion Passes: 4-YES 0-NO