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**TOWN OF THORNTON**  
**CIP COMMITTEE**

Approved on: 9-29-2020  
CIC Initials: WJD  
Dt Rec'd-Town Clk: 3/1/2021  
Town Clerk Initials: djm

**Thornton Capital Improvement Committee Meeting Minutes**

**Tuesday, August 25, 2020**

**CALL TO ORDER:**

Bill DeLeo called the meeting to order at 6:06 PM.

**ROLL CALL:**

The following members were present:

Bill DeLeo    Cindy Schofield    Al Lewis    Joe Monti

**APPROVAL OF MINUTES:**

**MOTION: "To approve the minutes of July 28, 2020 as amended."**

Motion: Cindy

Second: Al

Discussion: None

Motion Passes: 3-YES 0-NO    Abstained: Joe Monti

**NEW BUSINESS:**

- The proposed changes to the CIP Committee bylaws were reviewed, and a motion was made for the Committee to approve the changes.

**MOTION: "To approve the changes to the Capital Improvement Planning Committee (CIPC) bylaws as amended."**

Motion: Cindy

Second: Al

Discussion: None

Motion Passes: 4-YES 0-NO

- Regarding the proposed purchase of Engine #2 for the Fire Department in 2020, the Fire Chief has indicated the demo model he thought would be a suitable replacement did not work out as planned. He was looking at other options, and unless the CIPC hears otherwise, Engine #2 will be replaced as planned in 2021.
- Bill apprised the Committee that the Board of Selectmen (BOS) will be meeting with department heads on 9/9 at 10am to discuss new CIP requests. At that meeting, BOS will be asked to approve proposed changes to the CIP bylaws.
- Bill will request to be on the agenda for the 9/23 BOS meeting at 4pm to present the first draft of CIP.
- A joint BOS meeting will be scheduled for the end of September to reconcile differences between the capital improvement plans for Thornton and Campton.
- The spreadsheet updated with projects requested this year was reviewed and discussed.
- The next CIP Committee meeting is scheduled for September 29 at 6PM.

**ADJOURNMENT:**

The following motion was made at 7:08PM:

**MOTION: "To adjourn"**

Motion: Cindy

Second: Al

Discussion: None

Motion Passes: 3-YES 0-NO