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TOWN OF THORNTON
CIP COMMITTEE

Approved on: 8-25-2020
CIC Initials: WJD
Dt Rec'd-Town Clk: 3/1/2021
Town Clerk Initials: dpm

Thornton Capital Improvement Committee Meeting Minutes

Tuesday, July 28, 2020

CALL TO ORDER:

Bill DeLeo called the meeting to order at 6:06 PM.

ROLL CALL:

The following members were present:

Bill DeLeo Cindy Schofield Al Lewis Absent: Joe Monti

APPROVAL OF MINUTES:

MOTION: "To approve the minutes of June 30, 2020 as amended."

Motion: Cindy

Second: Al

Discussion: None

Motion Passes: 3-YES 0-NO

NEW BUSINESS:

- The proposed changes to the CIP Committee bylaws were reviewed. It was decided to vote on the changes next meeting to allow committee members more time to review them.
- Regarding a question raised at the last meeting, Bill confirmed the CIP Committee is required by statute to have a member of the Planning Board as one of its members.
- The proposal by the Fire Chief to purchase Engine #2 in 2020 was discussed. This purchase was originally planned for 2021, but a low mileage demo truck is available for purchase at a discounted price. Pending approval by the Select Boards, Chief Defosses will submit a CIP form removing the 2021 purchase from the CIP plan.
- There are a few discrepancies between the Campton and Thornton plans that will need to be discussed and resolved at the joint Select Board meeting.
- There were no CIP requests submitted this year for the Highway Department and the Transfer Station. The Police Department has submitted two requests (purchase of an unmarked police cruiser in 2021, delaying purchase of Police Cruiser #3 from 2021 to 2022), and the Town Administrator is waiting for cost estimates for upgrading bathrooms in Town Hall to be 'contactless' in response to safety concerns for the public and employees. Cindy questioned if the Town was identifying expenses related to COVID-19 in the event reimbursement becomes available. Bill will ask the Town Administrator.
- A meeting with BOS and department heads to discuss CIP requests, and joint BOS meeting to discuss Fire Department requests have not been scheduled. Information and dates will be forwarded to the committee as soon as the meetings are scheduled.
- Bill will e-mail Superintendent of Schools requesting a draft of Thornton Central School's ten-year capital improvement program be submitted to the CIPC by the end of October.
- The next CIP Committee meeting is scheduled for August 25 at 6PM.

ADJOURNMENT:

The following motion was made at 7:08PM:

MOTION: "To adjourn"

Motion: Cindy

Second: Al

Discussion: None

Motion Passes: 3-YES 0-NO