

16 Merrill Access Road
Thornton, NH 03285
Tel: 603/726-8168
Fax: 603/726-2078

TOWN OF THORNTON
CIP COMMITTEE

Approved on: 9/24/19
CIC Initials: WJO
Dt Rec'd-Town Clk: 9/30/19
Town Clerk Initials: clm

Thornton Capital Improvement Committee Meeting Minutes

Tuesday, August 27, 2019

CALL TO ORDER :

Bill DeLeo called the meeting to order at 6:03PM.

ROLL CALL:

The following members were present:

Bill DeLeo Cindy Schofield Al Lewis Joe Monti

APPROVAL OF MINUTES:

MOTION: "To approve the minutes of August 6, 2019 as amended."

Motion: Al

Second: Cindy

Discussion: None

Motion Passes: 3-YES 0-NO Abstained: Joe Monti

NEW BUSINESS:

- Bill e-mailed the Superintendent of Schools requesting that a draft of Thornton Central School's ten year capital improvement plan be submitted to the Capital Improvement Planning Committee by the end of November. The Superintendent informed him the School Board will be discussing the capital program for Thornton Central School at their September and October meetings, and invited members of the CIP Committee to attend.
- Bill has contacted the Police Department to clarify the conditions for which a CIP form should be submitted.
- Bill has contacted the Fire Chief to make him aware of discrepancies between Campton and Thornton's CIP involving when equipment will be purchased.
- There was extensive discussion about funding issues affecting the plan in the future. To pay for the new 2029 requests, money set aside to pay for the Town Hall renovation for election compliance was used. At his meeting with the Board of Selectmen on August 28, Bill will stress the importance of having an agreement with Thornton Central School to be able to use the school gymnasium for future elections, thus making the Town Hall renovation unnecessary, and freeing up funding set aside for the renovation.
- The Committee reviewed the spreadsheet with all new and updated capital projects. There was concern about the impact of inflation and other economic factors on the projected costs of capital improvements. It was decided to create 3 versions of the spreadsheet representing 1, 2 and 3 per cent annual cost increases for 2021 forward. These increases were not applied to contracted services or projects assigned a fixed cost. The Committee will review the inflation-adjusted spreadsheets at our next meeting to determine which will protect the plan best, how much more will be needed in reserve funding, and when an increase would be necessary .

- The Board of Selectmen will meet with Department Heads to discuss their CIP requests on September 11, and the CIP Committee will present the first draft of the capital improvement plan to the Board of Selectmen on September 25.
- The next CIP Committee meeting will be September 24 at 6PM.

ADJOURNMENT:

The following motion was made at 7:35PM:

MOTION: "To adjourn"

Motion: Cindy

Second: Joe

Discussion: None

Motion Passes: 4-YES 0-NO