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**TOWN OF THORNTON**  
**CIP COMMITTEE**

Approved on: 11/24/2020  
CIC Initials: WTD  
Dt Rec'd-Town Clk: 3/1/2021  
Town Clerk Initials: djm

**Thornton Capital Improvement Committee Meeting Minutes**

**Tuesday, October 27, 2020**

**CALL TO ORDER :**

Bill DeLeo called the meeting to order at 6:10 PM.

**ROLL CALL:**

The following members were present:

Bill DeLeo    Cindy Schofield    Joe Monti    Absent : Al Lewis

**APPROVAL OF MINUTES:**

**MOTION: "To approve the minutes of September 29, 2020 as amended."**

Motion: Joe

Second: Cindy

Discussion: None

Motion Passes: 3-YES 0-NO

**NEW BUSINESS:**

- Bill DeLeo apprised the Committee he has e-mailed department heads to notify them any additions or changes to the capital improvement plan (CIP) must be submitted by 11/1. None have been received as of 10/27.
- Bill discussed the meeting he had on 10/21 with the Board of Selectmen (BOS). At that meeting it was determined there were additional updates to the CIP for the Police Department. An e-mail has been sent to the Police Chief requesting these updates.
- The public hearing for the plan will be held at the November 24 meeting at 6:15pm. It will be conducted via teleconference. Bill will send notice of this hearing to the Town Administrator for publication, and both the hearing notice and the CIP will be available to the public on the Town's website.
- The final draft of the capital improvement plan will be presented to BOS at their first meeting in December. Bill will request to added to the agenda for this meeting.
- There was discussion regarding the use of CIP funds to replace police and fire vehicles determined to be a total loss as the result of an accident. Bill thought CIP funding could not be used for that purpose, but would check with the Town Administrator to confirm his understanding was correct.
- Joe Monti asked what was involved in creating a new capital fund for land acquisition, specifically if the fund could be created and funded at Town meeting in 2021. Bill said it would be up to the voters to approve proposed warrant articles at the annual Town meeting. He also expressed concern there would not be enough funding available to make a purchase in 2021 without deferring other planned capital expenses. Bill will confirm the procedure for creating new capital funds with the Town Administrator.

- The next meeting is on November 24th at 6pm.

**ADJOURNMENT:**

The following motion was made at 6:45PM:

**MOTION: "To adjourn"**

Motion: Joe

Second: Cindy

Discussion: None

Motion Passes: 3-YES 0-NO