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**TOWN OF THORNTON**  
**CIP COMMITTEE**

Approved on: 8-27-2019  
CIC Initials: WJD  
Dt Rec'd-Town Clk: 9/3/19  
Town Clerk Initials: dpm

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**Thornton Capital Improvement Committee Meeting Minutes**

**Tuesday, August 6, 2019**

**CALL TO ORDER :**

Bill DeLeo called the meeting to order at 6PM.

**ROLL CALL:**

The following members were present:

Bill DeLeo    Cindy Schofield    Al Lewis

Absent: Joe Monti

**APPROVAL OF MINUTES:**

**MOTION: "To approve the minutes of June 25, 2019 as amended."**

Motion: Al

Second: Cindy

Discussion: None

Motion Passes: 3-YES 0-NO

**NEW BUSINESS:**

- Bill updated the Committee regarding the 2019 ambulance purchase. The Fire Chief has identified a less expensive ambulance chassis on which the body of the current ambulance will be mounted. Both the Campton and Thornton Select Boards have approved this change, and there is sufficient funding in Thornton's Fire/Rescue Vehicle reserve account to cover Thornton's portion of the cost.
- Bill updated the Committee regarding the Transfer Station renovation project. At a joint meeting of the Select Boards for Campton, Ellsworth, and Thornton, the renovation project was approved provided the contractor certify in the contract the cost will not exceed his estimate.
- In comparing the capital improvement plans for Campton and Thornton, several discrepancies were identified in the Fire/Rescue Vehicle account involving the cost and the year vehicles would be purchased. Bill has e-mailed the Fire Chief to bring the discrepancies to his attention, and it was agreed the Thornton and Campton CIP Committees will meet after their plans are completed and approved to resolve any discrepancies.
- The Committee reviewed and discussed the CIP requests submitted by Department Heads. Town Administration has not submitted its requests yet, and Bill will contact the Police Department to clarify situations where CIP requests do not need to be submitted.
- The Board of Selectmen will meet with Department Heads to discuss their CIP requests on August 28.

- The CIP Committee will present the first draft of the capital improvement plan to the Board of Selectmen on September 25.
- Bill will e-mail the Superintendent of Schools requesting that a draft of Thornton Central School's ten year capital improvement plan be submitted to the Capital Improvement Planning Committee by the end of November.
- The next CIP Committee meeting will be August 27 at 6PM.

**ADJOURNMENT:**

The following motion was made at 8:15PM:

**MOTION: "To adjourn"**

Motion: Cindy

Second: Al

Discussion: None

Motion Passes: 3-YES 0-NO