

16 Merrill Access Road
Thornton, NH 03285
Tel: 603/726-8168
Fax: 603/726-2078

TOWN OF THORNTON
CIP COMMITTEE

Approved on: 02/03/22
CIC Initials: CAS
Dt Rec'd-Town Clk: _____
Town Clerk Initials: _____

Thornton Capital Improvement Committee Meeting Minutes

Tuesday, January 4, 2022

CALL TO ORDER:

Al Lewis called the meeting to order at 6:08 PM.

ROLL CALL:

The following members were present:

Al Lewis Joe Monti Cindy Schofield
Roy Sabourn, Town of Thornton Selectboard Chairperson

APPROVAL OF MINUTES:

MOTION: "To approve the minutes of December 7, 2021

Motion: Al Lewis
Second: Joe Monti
Discussion: None
Motion Passes: 3-YES 0-NO

NEW BUSINESS:

- **Review Current Capital Improvement Plan, 10-year plan (2022-2031)**
The committee reviewed the handout materials prior to the start of the Public Hearing.

- **Conduct Public Hearing:**

Opened Public Hearing at 6:50

No members of the public attended the public hearing in person or attended via the Zoom platform.

Chair, Al Lewis read the Public Notice, dated December 9, 2022, to open the hearing.

A handout was available which included the following:

1. Public Notice, with Zoom links
2. Status of CY2021 Capital Purchases
3. Capital Improvement Plan Project List (detail of all items in the 10-year plan)
4. Total Capital Requirements spreadsheet
5. Capital Reserve Fund Calculation spreadsheet

Roy Sabourn asked if the price for the F-550 (Highway) and F-250 (Transfer Station) vehicles, approved in FY21, purchased in FY22, included the 2.50% inflation rate applied each year to each capital purchase in the CIP.

Roy Sabourn stated that the vehicles were ordered in FY21, but because of supply chain issues in the country the Town could not take ownership of the vehicles in 2021. Al Lewis said that the inflation rate was not applied to the two vehicles.

Roy Sabourn spoke about the heart monitors purchased in FY21 for the ambulances. He stated that the items met the threshold for the \$10,000 Capital purchase requirement and 5-year useful life requirement because the purchase included a 5-year maintenance plan.

There was a brief discussion about the Fire Station next to the Town Hall. The use of the building is currently equipment storage. Roy Sabourn suggested that the usefulness and future for the building did not warrant a significant renovation. In years past, the building held promise to become an active fire station, but that may not be the best use of funds apart from repairs to lighting and ventilation.

The discussion turned to the Transfer Station. Improvements at the Transfer Station have been ongoing for several years. Paving the Transfer Station has been considered as well. The coordination of paving along with the installation of a scale has entered the conversation recently. Roy Sabourn stated that a scale was placed on the FY22 CIP for the year 2025. The committee responded that there had been discussion in the past about a scale and the entry is somewhat of a place holder. A scale would yield accurate weights for vehicles disposing of waste where a fee is charged by weight. All submitted capital requests by Town Department Heads are approved by the Selectboard.

Roy Sabourn thanked the committee for their work on the FY22 Capital Improvement Plan.

Closed Public hearing at 7:25

- **Vote to approve the Town of Thornton, NH Capital Improvement Plan covering 10 years, 2022-2031**

MOTION: “To accept the FY 2022 Town of Thornton Capital Improvement Plan covering 10 years, 2022-2031”

Motion: Joe Monti
Second: Cindy Schofield
Discussion: None
Motion Passes: 3-YES 0-NO

The Thornton School CIP will be included with the Town’s CIP when filed with the State of New Hampshire.

NEXT MEETING:

Tuesday, May 24, 2022

The committee meets the last Tuesday of each month at 6:00PM at the Thornton Town Hall, May-December, and January if necessary.

➤ **ADJOURNMENT:**

The following motion was made at 7:25PM

MOTION: “To adjourn”

Motion: Joe Monti

Second: Cindy Schofield

Discussion: None

Motion Passes: 3-YES 0-NO