



**TOWN OF THORNTON
BOARD OF SELECTMEN**

Town of Thornton • 16 Merrill Access Road • Thornton, NH 03285 • 603.726.8168

Approved on: 3/20/2024
BOS Initial: [Signature]
Rec'd by Town Clerk on: 3/21/2024
Town Clerk Initials: [Signature]

Board of Selectmen Non-Public Session (2) Minutes

March 6, 2024

ROLL CALL: Chairman Peter Laufenberg, Selectwoman Marianne Peabody, Selectman Steven Babin, Selectman Brad Benton, Interim Selectman Matt Peltier

ABSENT: None

STAFF PRESENT: Town Administrator Desiree Mahurin, Board Secretary Kerrin Randall

OTHERS PRESENT: None

OTHERS PRESENT VIA ZOOM (names are as they appeared via Zoom): None

NON-PUBLIC SESSION, PURSUANT TO RSA 91-A: 3, II (b)

Hiring Assessing Clerk

MOTION: "To enter into non-public session (2), pursuant to RSA 91-A: 3, II: (b) at 5:02 p.m."

Motion: S. Babin

Seconded: B. Benton

Discussion: None

Motion Passes: 5 – Yes, 0 – No, 0 – Abstained

TA Mahurin reviewed that there were three (3) applicants for the Assessing Clerk position and the interview panel, consisting of herself, M. Peabody, and P. Laufenberg agreed that one (1) candidate met the qualifications of the position and that she would like to offer the position to Applicant 3 as follows:

- \$27.34/hour (Labor Grade 10, Step 5) with the potential of 1 step increase based on performance.
- 40 hours a week, 5 days a week
- Mon-Thu: 8:15 a.m.-4:15 p.m. Fri: 8:15 a.m.-3:45 p.m.

TA Mahurin stated she would like to waive probation period for vacation time and allow for two (2) weeks' vacation after 60-days, and that benefits begin the first day of month following 30 days of employment.

MOTION: "To accept the recommendation of the interview panel and offer the position of Assessing Clerk to Candidate 3 with the terms presented."

Motion: S. Babin

Seconded: M. Peltier

Discussion: None

Motion Passes: 5 – Yes, 0 – No, 0 – Abstained

TA Mahurin stated that an employee is retiring after 16 years of exceptional work. TA Mahurin would like the Board to consider a more favorable appreciation of the longevity policy than what we currently have.

The Board discussed the request at length, and all agreed that this employee should be compensated for their dedication to their position and that requests such as this will be handled on a case-by-case basis. TA Mahurin commented that she will draft a longevity policy for review at the next meeting.

Discussion on the appreciation policy as it relates to elected official occurred, as a long-time elected official is also retiring after 26 years in their position. The Board agreed that the current language in the gift and appreciation policy needs to be updated as well, and TA Mahurin stated she will draft language for review at the next meeting. The Board agreed that the retiring official should be given an appreciation gift in an amount reflective of their years of service.

MOTION: "To exit non-public session (2), pursuant to RSA 91-A: 3, II: (b) at 5:25 p.m."

Motion: S. Babin

Seconded: M. Peltier

Discussion: None

Motion Passes: 5 – Yes, 0 – No, 0 – Abstained

Respectfully submitted,
Kerrin Randall
Board Secretary