



**TOWN OF THORNTON
BOARD OF SELECTMEN**

Town of Thornton • 16 Merrill Access Road • Thornton, NH 03285 • 603.726.8168

Approved on: 10-6-21
BOS Initial: mp
Rec'd by Town Clerk on: 10-6-2021
Town Clerk Initials: pclw

**Board of Selectmen Meeting Minutes
September 22, 2021**

3:00 p.m. Selectman Brad Benton opened the Thornton Board of Selectmen meeting work session with the Pledge of Allegiance.

This meeting was held at the Thornton Town Hall and via Zoom. The Zoom code was referenced on the posted agenda.

ROLL CALL: Selectwoman Marianne Peabody, Selectman Brad Benton, Selectman Peter Laufenberg

ABSENT: Chairman Roy Sabourn, Vice-Chairman Joseph Monti, Kerrin Randall, Board Assistant

STAFF PRESENT: Debra Shepard, Town Administrator

OTHERS PRESENT: Steven Babin

OTHERS PRESENT VIA ZOOM: None

Manifests

MOTION: "To approve the payroll manifest dated 9/24/2021 in the amount of \$37,861.40."

Motion: M. Peabody

Seconded: P. Laufenberg

Discussion: None

Motion Passes: 3 – Yes, 0 – No, Abstained: 0

MOTION: "To approve the vendor manifest dated 9/24/2021 in the amount of \$473,921.40."

Motion: P. Laufenberg

Seconded: M. Peabody

Discussion: None

Motion Passes: 3 – Yes, 0 – No, Abstained: 0

MOTION: "To approve the LCJ Holdings, LLC manifest dated 9/24/2021 in the amount of \$225.50."

Motion: P. Laufenberg

Seconded: M. Peabody

Discussion: None

Motion Passes: 3 – Yes, 0 – No, Abstained: 0

Consent Agenda

1. ZCA 2021-76, Stephen Wands and Greg Dudek, PID 11-1-134, Covered Bridge Road
Description: 26x26 2-Bedroom SF Home.

2. ZCA 2021-80, Arlo Winston Dev. Group, PID 10-1-5-13, Hidden Acres Rd.
Description: 48x48 3-Bedroom SF Home.
3. ZCA 2021-81, Kevin Boyce, PID 6-9-26, 2405 NH Rte. 175
Description: 12x25 Pole Barn.
4. ZCA 2021-82, Brian and Amy Pflingston, PID 15-1-50-18, Centennial Way.
Description: 26x43 3-Bedroom SF Home.
5. ZCA 2021-83, Robert Monroe, PID 16-7-61, 28 Upper Mad River Road
Description: 26x40 3-Bedroom SF Home.

MOTION: "To approve the Consent Agenda for September 22, 2021 as presented."

Motion: P. Laufenberg

Seconded: M. Peabody

Discussion: None

Motion Passes: 3 – Yes, 0 – No, Abstained: 0

Meeting Minutes

MOTION: "To approve the Board of Selectmen minutes of September 8, 2021 as amended."

Motion: M. Peabody

Seconded: P. Laufenberg

Discussion: None

Motion Passes: 3 – Yes, 0 – No, Abstained: 0

MOTION: "To approve the Board of Selectmen non-public minutes of September 8, 2021 as presented."

Motion: M. Peabody

Seconded: P. Laufenberg

Discussion: None

Motion Passes: 3 – Yes, 0 – No, Abstained: 0

TA PRESENTS

TA Shepard presented four (4) letters to the owners of the properties that were deeded to the Town that will need to be signed. She explained the letter states that the property has been deeded to the Town and the letters provide options relative to purchasing the properties back from the town. The letters also address the eviction process should the owners fail to repurchase.

TA Shepard presented a contract for Accufund support, the accounting software used by the Town. Support has been provided by Bluhm Shapiro in the past. They are no longer supporting Accufund. The new support company is Brisbane Consulting. TA Shepard indicated that it appears the level of support and the cost of the support are consistent to what has been provided in the past from the previous vendor.

MOTION: "To accept the contract from Brisbane Consulting for support services for Accufund, and to authorize TA Shepard to sign on the Board's behalf."

Motion: M. Peabody

Seconded: P. Laufenberg

Discussion: None

Motion Passes: 3 – Yes, 0 – No, Abstained: 0

TA Shepard presented a deed for the board's signature. The property had been deeded to the town and the residents signed a two year note to repurchase the property. The repayment has been satisfied and the property is being deeded back to the previous owners. The BOS signed the deed which will now be recorded.

TA Shepard stated the Town Clerk and Chairman Roy Sabourn have been served relative to an abatement action recently filed with the NH Superior Court. The town's attorney will be representing the town's interest on this filing.

TA Shepard shared a copy of a letter recently received by the Thornton Tax Collector relative to a BTLA ongoing abatement appeal. The Tax Collector will take no action on this letter, and it has been passed on the town's assessor.

TA Shepard shared with the BOS a recently watercolor painting by R. Fisher which was donated to the Town of Thornton by Gretchen S. of the Thornton Hollow Bridge which was washed out in the floods of 1938.

Non-public pursuant to RSA 91-A: 3, II (a-personnel)

MOTION: "To enter into non-public session pursuant to RSA 91-A:3, II, (a-personnel) at 3:33 p.m."

Motion: P. Laufenberg

Seconded: M. Peabody

Discussion: None.

Motion Passes: 3 – Yes, 0 – No, Abstained: 0

MOTION: "To exit the non-public session pursuant to RSA 91-A:3, II, (a-personnel) at 4:04 p.m."

Motion: P. Laufenberg

Seconded: M. Peabody

Discussion: None.

Motion Passes: 3 – Yes, 0 – No, Abstained: 0

MOTION: "To adjourn at 4:05 p.m."

Motion: P. Laufenberg

Seconded: M. Peabody

Discussion: None

Motion Passes: 3 – Yes, 0 – No, Abstained: 0

Respectfully submitted,

Kerrin Randall
Board Assistant