

# TOWN OF THORNTON

## BOARD OF SELECTMEN

### MEETING AGENDA

**Wednesday, March 20, 2024, 4:00 PM**

BOS meetings are open to the public. The public can also participate via ZOOM by going to

<https://zoom.us/j/8256731802> & enter the following: Meeting ID: 825 673 1802

or join via telephone: 1-646-876-9923, Meeting ID: 825 673 1802

Public comment is permitted throughout the meeting at the discretion of the chairperson of the board.

**A. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

**B. APPROVAL OF MINUTES**

1. Public Meeting Minutes of **March 6, 2024**
2. Non-Public Meeting Minutes of **March 6, 2024; sessions 1 & 2**

**C. CONSENT AGENDAS FOR MARCH 20, 2024:**

1. Manifests: Payroll, Vendor, Welfare & Others as needed
2. Zoning Compliance Application(s), etc.
3. Deputy Tax Collector Appointment Form

**D. PUBLIC COMMENT(S):** (Public Comment is scheduled for the public to have a 5-minute discussion period. If the individual requires more than 5 minutes, we request that you schedule with the Town Administrator to be placed on the agenda.)

**E. COMMUNICATIONS & MAIL:**

1. Planning & Zoning Communication Folder:
2. Concerned Citizen Correspondence (if applicable):
  - i. Complaint from Richard Smith re: culvert work on Sunrise Hill (document sent to Road Agent for his comment & review)
3. Mail/Correspondence for miscellaneous mail:
  - i. Trust Fund Trustee's Annual Invest Policy update (FYI no actions needed)
  - ii. Letter from Boy Scout Troop #58 requesting Town participation in event being held in August

**F. DEPARTMENT HEAD REPORTS & OTHER COMMUNICATION AS APPLICABLE:**

(Monthly Reports scheduled for the first meeting of each month – Next **Due April 3, 2024**)

1. Fire Chief, Police Chief, Transfer Station Manager, Road Agent, Zoning Review Officer, Town Administrator
2. Miscellaneous Communication received from/to Department Heads (if applicable):
  - i. **4:00 PM** Road Agent, John Kubik to discuss Concerned Citizen complaint

**G. NEW BUSINESS:**

1. Board nominations: Chair, Vice Chair, PLBD Ex-Officio, Beautification Comm, Events Comm, Campton/Thornton/Ellsworth Fire Equipment Committee (2)
2. Town Meeting overview
3. Sign letter to financial institution notifying them of new Treasurer, Angel Allison

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4. Review & Approve Annual Financial Policies
  - i. 2024 Investment Policy
  - ii. 2024 Delegation of Deposit Authorities (10 to sign) under new Treasurer
  - iii. 2024 Fund Balance Policy
5. Review & Approve Miscellaneous Policies
  - i. Gifting & Appreciation Policy as amended
  - ii. Longevity Appreciation Policy
6. **4:30 PM** Mary-Kate L. Daley from EverSource re: Transmission Line Rebuild on Transfer Station property
7. **5:00 PM** Conservation Commission Chairperson, Myrtle Lewis re: Transfer Station Ordinance & project with Plymouth State University students to help with finishing the Natural Resources Inventory
8. **5:15 PM** Library Trustees re: credit card usage for Library personnel

**H. OLD BUSINESS:**

**I. OTHER BUSINESS:**

**J. SELECTMEN CONCERNS AND DIRECTIVE**

- K. PUBLIC COMMENT(S):** (Public Comment is scheduled for the public to have a 5-minute discussion period. If the individual requires more than 5 minutes, we request that you schedule with the Town Administrator to be placed on the agenda.)

**L. NON-PUBLIC SESSION(S) AS NEEDED** (Pursuant to RSA 91:A:3,II\*) – If applicable

**M. ADJOURNMENT**