

# TOWN OF THORNTON

## BOARD OF SELECTMEN

### MEETING AGENDA - AMENDED

**Wednesday, January 10, 2024, 4:00 PM**

BOS meetings are open to the public. The public can also participate via ZOOM by going to

<https://zoom.us/j/8256731802> & enter the following: Meeting ID: 825 673 1802

or join via telephone: 1-646-876-9923, Meeting ID: 825 673 1802

Public comment is permitted throughout the meeting at the discretion of the chairperson of the board.

**A. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

**B. APPROVAL OF MINUTES**

1. Public Meeting Minutes of **December 13, 2023**
2. Non-Public Meeting Minutes **December 13, 2023**

**C. CONSENT AGENDAS FOR DECEMBER 27, 2023 & JANUARY 10, 2024:**

1. Manifests: Payroll, Vendor, Welfare & Others as needed
2. Zoning Compliance Application(s), etc.

**D. PUBLIC COMMENT(S):** (Public Comment is scheduled for the public to have a 5-minute discussion period. If the individual requires more than 5 minutes, we request that you schedule with the Town Administrator to be placed on the agenda.)

**E. COMMUNICATIONS & MAIL:** (Selectmen to Initial top right corner of each communication item)

1. Planning & Zoning Communication Folder:
2. Concerned Citizen Correspondence (if applicable):
  - i. Concerns regarding CIP Public Hearing information being available prior to hearing – Resolved by Town Administrator and actions taken to prevent concern in the future. (See communications)
  - ii. Concerns about taxation
  - iii. Concerns regarding the Pemi River Campground specific to Seasonal Campground Regulations re: off season storage of vehicles, trailers or personal property
3. Mail/Correspondence for miscellaneous mail (if applicable)
  - i. Letter from auditors re: audit for year ending December 31, 2022 & the Audit Report
  - ii. Letter of gratitude from residents to Town Administrator
  - iii. Thank you card from employee
  - iv. Response to Office of Right to Know Ombudsman from S. Babin re: Steven Babin vs. Thornton Zoning Board Violation of 91-A
  - v. Landfill Inspection report from Emery & Garrett Groundwater Investigations

**F. DEPARTMENT HEAD REPORTS & OTHER COMMUNICATION AS APPLICABLE:**  
(Monthly Reports scheduled for the first meeting of each month – **Next Due December 13, 2023**)

1. Fire Chief, Police Chief, Transfer Station Manager, Road Agent, Zoning Review Officer, Town Administrator

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2. Miscellaneous Communication received from/to Department Heads (if applicable):
  - i. Memo from Fire Chief Defosses expressing gratitude for our new Emergency Management Director, Matt Peltier & Police Chief Gilman for their proactiveness during the December 18, 2023 weather event

### G. NEW BUSINESS:

1. **4:00 PM** Donahue, Tucker & Ciandella, PLLC, new counsel for the Town, to speak with the Board of Selectmen, Chairperson of the Planning Board & the Zoning Board re: protocols & procedures of contacting lead counsel and the use of conflict counsel if needed.
2. Discussion regarding vacant Selectboard position & future meeting timelines
3. Discussion re: Presidential Primary set up, Selectmen coverage, etc.

### H. OLD BUSINESS:

1. Review and discussion re: RFP for Thornton Fire Substation renovations
2. Review preliminary plans for next step in the Mill Brook road project

### I. OTHER BUSINESS:

1. 2024 BUDGET BOS DRAFT REVIEW
  - i. Discuss & review budget line items for entire budget after amendments made on December 13, 2023
  - ii. Review DRAFT of Warrant Articles for final approval
  - iii. **4:30 PM** Fire Department budget review with Fire Chief, Defosses
  - iv. **5:00 PM** ADAPT program review with CEO, Sean O'Brien
  - v. Discussion re: rescheduled Joint Meeting with Campton & Ellsworth

### J. SELECTMEN CONCERNS AND DIRECTIVE

- K. **PUBLIC COMMENT(S):** (Public Comment is scheduled for the public to have a 5-minute discussion period. If the individual requires more than 5 minutes, we request that you schedule with the Town Administrator to be placed on the agenda.)

### L. NON-PUBLIC SESSION(S) AS NEEDED (Pursuant to RSA 91:A:3,II\*) – If applicable

1. 91:A:3,IIb – Tax Collector contract review & approval pursuant to RSA 41:33

### M. ADJOURNMENT