

# TOWN OF THORNTON

## BOARD OF SELECTMEN

### MEETING AGENDA

**Wednesday, October 18, 2023, 3:00 PM**

BOS meetings are open to the public. The public can also participate via ZOOM by going to

<https://zoom.us/j/8256731802> & enter the following: Meeting ID: 825 673 1802

or join via telephone: 1-646-876-9923, Meeting ID: 825 673 1802

Public comment is permitted throughout the meeting at the discretion of the chairperson of the board.

**A. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

**B. APPROVAL OF MINUTES**

1. Public Meeting Minutes of **October 4, 2023**
2. Non-Public Meeting Minutes of **September 20, 2023** & **October 4, 2023 (Sessions 1, 2, 3)**

**C. CONSENT AGENDAS FOR OCTOBER 18, 2023:**

1. Manifests: Payroll, Vendor, Welfare & Others as needed
2. Zoning Compliance Application(s), etc.

**D. PUBLIC COMMENT(S):** (Public Comment is scheduled for the public to have a 5-minute discussion period. If the individual requires more than 5 minutes, we request that you schedule with the Town Administrator to be placed on the agenda.)

**E. COMMUNICATIONS & MAIL:** (Selectmen to Initial top right corner of each communication item)

1. Planning & Zoning Communication Folder
2. Concerned Citizen Correspondence (if applicable)
3. Mail/Correspondence for miscellaneous mail (if applicable)
  - i. Items sent via email to Board Members
    1. Transfer Station compliment by resident
    2. Grafton County Delegate memo re:

**F. DEPARMENT HEAD REPORTS & OTHER COMMUNICATION AS APPLICABLE:**

(Monthly Reports scheduled for the first meeting of each month – **Next Due November 1, 2023**)

1. Fire Chief, Police Chief, Transfer Station Manager, Road Agent, Zoning Review Officer, Town Administrator, Welfare & Health Officer
2. Miscellaneous Communication received from/to Department Heads (if applicable):
  - i. Zoning Review Officer email

**G. NEW BUSINESS:**

1. **3:10 PM** Transfer Station Manager to discuss timeline of projects at the Transfer Station
2. **3:30 PM** Review & award Winter Sand Bid with Road Agent, John Kubik
3. **4:00 PM** Economic Development Committee Chairman, Joe Peznola, to discuss land use ideas of Merrill Access Road being acquired from the State of NH
4. Review & discuss COLA wage adjustments for 2024 budget & review of YTD expenditures
5. Town Report bid review
6. Zoning Enforcement issue re: Wanosha Road property
7. Clarification on hiring process re: background checks

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**H. OLD BUSINESS:**

1. Clarification on Assessing RFP
2. Continued discussion 2023 Christmas Celebration plans
3. Continued discussion on Deputy Tax Collector/Municipal Clerk position
4. Update from P. Laufenberg on the Legal RFP process
5. Update from P. Laufenberg & J. Monti on Fire Equipment Study Committee

**I. OTHER BUSINESS:**

**J. SELECTMEN CONCERNS AND DIRECTIVE**

- K. PUBLIC COMMENT(S):** (Public Comment is scheduled for the public to have a 5-minute discussion period. If the individual requires more than 5 minutes, we request that you schedule with the Town Administrator to be placed on the agenda.)

**L. NON-PUBLIC SESSION AS NEEDED** (Pursuant to RSA 91:A:3,II\*)

1. **3:45 PM** RSA 91:A:3, II a – Police Department personnel

**M. ADJOURNMENT**