

TOWN OF THORNTON

BOARD OF SELECTMEN

MEETING AGENDA

Wednesday, September 20, 2023, 3:00 PM

BOS meetings are open to the public. The public can also participate via ZOOM by going to <https://zoom.us/j/8256731802> & enter the following: Meeting ID: 825 673 1802 or join via telephone: 1-646-876-9923, Meeting ID: 825 673 1802

Public comment is permitted throughout the meeting at the discretion of the chairperson of the board.

A. CALL TO ORDER & PLEDGE OF ALLEGIANCE

B. APPROVAL OF MINUTES

1. Public Meeting Minutes of **August 23, 2023**
2. Non-Public Meeting Minutes of **August 23, 2023**

C. CONSENT AGENDAS FOR SEPTEMBER 6 & SEPTEMBER 20, 2023:

1. Manifests: Payroll, Vendor, Welfare & Others as needed
2. Zoning Compliance Application(s), etc.

D. PUBLIC COMMENT(S): (Public Comment is scheduled for the public to have a 5-minute discussion period. If the individual requires more than 5 minutes, we request that you schedule with the Town Administrator to be placed on the agenda.)

E. COMMUNICATIONS & MAIL: (Selectmen to Initial top right corner of each communication item)

1. Planning & Zoning Communication Folder
2. Concerned Citizen Correspondence (if applicable)
3. Mail/Correspondence for miscellaneous mail
 - i. Items sent via email to Board Members
 1. Special Event application for Press Fest to be held October 14-15, 2023
 2. Transfer Station update of Paving CIP; also sent to CIP chairman, Lewis
 3. NHDOT public hearing re: Route 49 bridge over Mad River to be held Thursday, November 2, 2023 at 6pm
 4. Town of Campton Charrette re: Planning for Campton's Future

F. DEPARTMENT HEAD REPORTS & OTHER COMMUNICATION AS APPLICABLE:

(Monthly Reports scheduled for the first meeting of each month – Next Due October 4, 2023)

Monthly Reports received for September 20, 2023 meeting:

1. Fire Chief, Police Chief, Transfer Station Manager, Road Agent, Zoning Review Officer, Town Administrator, Welfare & Health Officer
2. Miscellaneous Communication received from Department Heads:
 - i. Transfer Station Manager
 1. Styrofoam recycling box at the Transfer Station
 2. Correspondence from residents re: paper recycling
 - ii. Police Chief
 1. memo re: Warrant for Unlicensed Dogs
 2. memo re: Sergeant Wood's award from MacDonalds Community Policing program – Invitation to Award ceremony on October 4th
 - iii. Fire Chief email update on vehicle issues

TOWN OF THORNTON

BOARD OF SELECTMEN

G. NEW BUSINESS:

1. **3:10 PM** – Avitar Associates, assessing firm to give an overview of the assessment processes & requirements
2. **3:40 PM** – CIP review with CIP chairman, A. Lewis
3. Review of 2024 Budget timeline
4. Review DRAFT Assessing RFP
5. Review Fuel bids
6. Review of Financial Reports for 3rd quarter including MS434 Revised Estimated Revenues

H. OLD BUSINESS:

1. **4:00 PM** - Review of DRAFT Emergency Management Director (EMD) job description presented by EMD D. Gilman
2. Update from P. Laufenberg & J. Monti on Fire Equipment Study Committee meeting held September 14 with Campton & Ellsworth
3. Update on Purchase & Sales Agreement for the State land on Merrill Access Road
4. Discussion re: Notification to Owl's Nest about potential special events & the potential requirements for licensing
5. Update & review of Concerned Citizen complaint re: Stone Dam Road property; sign letter to complainant

I. OTHER BUSINESS:

J. SELECTMEN CONCERNS AND DIRECTIVE

K. PUBLIC COMMENT(S): (Public Comment is scheduled for the public to have a 5-minute discussion period. If the individual requires more than 5 minutes, we request that you schedule with the Town Administrator to be placed on the agenda.)

L. NON-PUBLIC SESSION AS NEEDED (Pursuant to RSA 91:A:3,II*)

1. RSA 91:A:3,II a – Town Administrator contract renewal review & discussion

M. ADJOURNMENT