

Town of Thornton
16 Merrill Access Road
Thornton, NH 03285
Phone (603) 726-8168 Fax (603) 726-2078

Building Permit
Rules & Regulations

The Town of Thornton requires a Building Permit
solely for the assessing file and does not require Town Building Inspections.

A Building Permit is required for any construction or demolition, and shall be reviewed by the Thornton Board of Selectmen. Application for Commercial Development, Multi-family Dwellings and Home Occupations shall be reviewed and approved by the Thornton Planning Board. prior to an application for construction submittal to the Board of Selectmen. As required by Regulations and the Thornton Zoning Ordinance.

INSTRUCTIONS

Complete owner (s) name, address and telephone number, (including out of town address and phone number (s) if applicable). If an agent of the owner (contractor), builder, realtor, etc.) submits the application, their name, address and telephone number must also be given.

Permit application must be filled out as completely as possible with tax map number/location and proper zone. The location must be in detail so that the Board of Selectmen/Assessors can easily locate the lot and building site.

All required Federal, State and Town approvals must be in the hands of the Selectmen before application will be considered.

- _____ A set of **DES stamped approved** septic plans must be submitted along with a copy of the permit from the NH Department of Environmental Services, Subsurface Systems Bureau.
- _____ The applicant must obtain a Town or State driveway permit.
- _____ State Energy Code Regulations compliance must be certified if applicable.
- _____ A set of building plans is required.
- _____ US Environmental Protection Agency National Pollutant Discharge Elimination involving Stormwater (NPDES) permit is required for the disruption of one (1) acre or more. (www.epa.gov/NPDES/stormwater)
- _____ If construction requires sprinklers; a set of the sprinkler plans is required.
- _____ Plot plan shall be neatly drawn and include the following information:
 - Boundaries of lot with dimensions in feet and lot area
 - Setback distances to property lines
 - Current tax map location
 - Names & locations of roads adjacent to lot
 - Existing structures on lot: include well/water source, septic system/leach Field, drainage/culverts/ditches, structures, and utilities
 - Sketch any proposed structures showing overall dimensions
 - Number of stories and height in ft. of proposed structures
 - Any additional information that will adequately describe the proposed work
 - Square footage of construction or alteration must be shown
 - Does this property have frontage on the Pemi, Mad River, or Eastman Brook
 - Is this property subject to the Shoreland Protection Act ?
 - Is a copy of the Department of Environmental Services permit attached?

Prior to driveway construction a driveway permit must be approved by the Town of Thornton Road Agent. Other work adjacent to a road shall not interfere with or alter the course of roadway drainage and shall not cause runoff to be diverted onto a traveled way.

Tear off

SUBMIT WITH APPLICATION

Tear off

I have read, understand and will comply with the above stated Rules & Regulations

Signature _____ Date _____