

TOWN OF THORNTON
Board of Selectmen Budget Work session
Meeting Date: 10/14/09

The Thornton Board of Selectmen met and held a work session meeting on Wednesday, October 14, 2009, 7:00 PM at the Thornton Town Hall.

Board of Selectmen present:
Jim Parziale, Roy Sabourn, & Tim Tyler

Public present:
Town Administrator Tammie Beaulieu,

Budget Committee (Advisory Body) present:
Giff Kriebel, & Melissa Rivers

7:00 pm Selectmen Sabourn called to order the budget work session.

The Selectmen asked the Budget Committee members if they expected any other members to attend the work session. The two members in attendance did not know if other members would be attending.

Discussion ensued on the capabilities of the new financial software within the budget module. It was agreed by all that too much detail can make the process drawn out and inefficient. The Boards reviewed the correspondence distributed by TA Beaulieu. The documents consisted of the 2009 approved budget and year to date expenditures, the new software department numbers, object numbers, 2010 sample budget worksheet. It was agreed to break out specific object codes to each department such as telephone, electricity, heat, general supplies etc.

Giff Kriebel suggested that the Town prepare the 2010 forecasted revenues before the expenses. It was explained that we estimate the 2010 revenues on the MS6 in February of 2010. We then complete the State MS4 Estimated Revenues by September 2010. TA Beaulieu questioned Mr. Kriebel if he was suggesting that we start the 2010 revenues 15 months before the year end. He concurred and felt that you should not be discussing expending until you know what you have in revenues. TA Beaulieu confirmed that state just got rooms & meals, and County taxes yesterday for the 2009 revenues. We also found out in September that the State cut shared revenues. It is very difficult for the Town to estimate that far in advance due to many agencies governing portions of our revenues.

It was requested that the Budget Committee work on estimated revenues and TA Beaulieu will also come up with some figures and that we could compare and discuss what would be the best estimates for the Town of Thornton.

Selectmen Tyler suggested that Mark Halloren would be a good contact because he prepares the revenues for the SAU. TA Beaulieu will contact the SAU and update the Board.

TA Beaulieu questioned who the contact for the Budget Committee (Advisory Body) would be for the 2010 budget process. The Selectmen questioned the attending members and it was decided that until the committee informs the Selectmen differently TA Beaulieu would contact Jim Demeritt and he will be responsible for keeping the members informed.

Signature Folder:

Aylward-Letter requesting qualifying information for a tax credit for service connected total disability.

The Board approved that the old computers and parts from town hall could be disposed of at the transfer station.

The Board approved the ad for hiring a new patrol officer that Chief Parent submitted.

Weekly manifests payroll and vendors.

Motion

Selectmen Parziale moved to adjourn the work session at 9:30 pm. Selectmen Tyler seconded. Motion passed 3-0-0.

Respectively Submitted,

Tammie Beaulieu